



## BAYSWATER SOUTH PRIMARY SCHOOL

An English/German Bilingual School

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www.baysouthps.vic.edu.au



## We have a school app

We are now using an app to send instant messages, newsletters and notices.

The tiqbiz app will help our school keep parents fully informed and up-to-date with newsletters, notices, news and events it's easy to use and also has the benefit of helping reduce our paper consumption by printing less.

The first step is to download tiqbiz to your phone, tablet, computer....or all of them.

### Search for: tiqbiz



*Important: Click "allow" notifications when asked. This is to allow your school to send you important alert notices.*



Once installed, follow the steps over to tick on our school

## Find and tick our school



### Log-In

Open tiqbiz and register/log-in



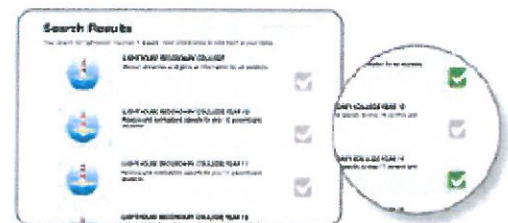
### Find our school

Click the "find" icon and type our school name into the search bar. You will see all of our school boxes.



### Tick on

Click on the grey tick beside our school box and any other boxes that apply to you. When the tick turns green you are connected.



### Inbox

Click on the inbox icon. This is where you will receive our instant messages, newsletters, notices and calendar events.

## Technical Support 9am—5pm Mon-Fri

Victoria (03) 9800 1489

New South Wales (02) 8091 6826

Queensland (07) 5641 4565

Email: team@tiqbiz.com

